**Summary Document**

* **Scrum Master for next week –** This week starting 3/6 is Alisha, me.
* **List at least 5 things the team did well and will continue doing –** 
  + We did much better at communicating this week than the last 2 weeks
  + We did a great job in our team meeting at getting things done and figuring out exactly what else needs done, and then delegating those tasks out.
  + We have consistently done well in understanding that each of us have personal lives that can interfere in our school lives on occasion.
  + We did an excellent job at completing tasks together rather than trying to tough it out on our own.
  + I really liked that during our team meeting we collaborated on even the little things like the design of the powerpoint to be able to get everyone’s feedback and suggestions and make things better.
* **List at least 3 things the team did poorly and how you will mitigate them next sprint**
  + I wish we would have done the meeting we had today much earlier in the week, I feel that it was really productive and really helped me know exactly what my role is this week. There really wasn’t any areas of confusion by the time we finished.
  + I don’t think there was much else we did “poorly” on this week. I think we all did the best we could given our individual circumstances and were, overall, much better and more productive than last week.
* **List shout-outs to any team members for excelling in any way –** 
  + This week I will shout out myself! I have struggled to remember to do the scrum the last week or two but this week I did it most, if not all, days. I also took initiative and contacted my team to schedule meetings and assignments, update them on my progress, etc.
* **What did you learn as a team this week?**
  + I think this week we learned that if we can just muster up the motivation and determination, we can really get a lot done!
* **What did you learn as an individual this week? –** 
  + This week I learned a lot about researching how-tos for powerpoint and tableau.

**Github link :** [Mt122606/Curous-Conquers- (github.com)](https://github.com/Mt122606/Curous-Conquers-)